

# Notes to Delegates

## Useful Contacts

Emergency Number (Ambulance/ Fire/ Police)	999
Conference Hotline (6 – 11 January 2010)	8108 8169
Directory Enquiries	1081
Weather	187 8200
Hong Kong Information	2508 1234
Hong Kong Airport Hotline	2181 0000
Flight Information (Hong Kong Airport Authority Hotline)	2181 8888
Harbour Plaza Metropolis	3160 6888

## Conference Venue

**The Hong Kong Polytechnic University  
Jockey Club Auditorium**  
Hung Hom, Kowloon, Hong Kong  
Tel: 2766 5111

## Registration and Information

The registration and information desks are located at the foyer area, Podium Level, Jockey Club Auditorium. The registration desk will operate according to the following schedules:

8 January 2010, Friday	08:30 – 17:30
9 January 2010, Saturday	08:30 – 17:30
10 January 2010, Sunday	08:30 – 17:30

## Identification Badge

All participants will receive an identification badge upon registration. Name badges are required at all times for identification purposes and admission to the various conference sessions and coffee breaks. You can be declined admission if you are not wearing an identification badge when attending the conference events.

## Certificate of Attendance

Certificate of Attendance will be distributed to registered participants upon collection of registration materials at Registration Desk.

## Academic Accreditation

Should Hong Kong delegates wish to obtain CME/CPD points, please signify your attendance at the service desk located at the foyer area, Podium level, Jockey Club Auditorium.

## Language

The official language of the Conference is English unless otherwise specified.

## Poster Presentation

Posters will be posted at the foyer area, Podium level, Jockey Club Auditorium on 8-9 January 2010.

## Refreshment Breaks

Coffee and tea will be served at the foyer area, Podium level, Jockey Club Auditorium at designated times.

## Lunch

Please note that registration fees do not include lunches.

## Message Board

Messages will be posted on message board located at the Registration area. Please ensure that you check the board frequently.

## Personal Property

Please take good care of your personal belongings. Do not leave them unattended. The Organizer and the Conference Secretariat will not be responsible for any loss or damage to your personal properties.

## Smoking Policy

Jockey Club Auditorium is a smoke-free facility. No indoor smoking areas will be provided.

## Adverse Weather Arrangements

If typhoon signal No.8 or higher or a rainstorm black warning is in force, all activities at the Jockey Club Auditorium will be held as scheduled, but field visit on 11 January 2010 may be cancelled. Please watch for announcements posted on the Message Board or contact the Conference Secretariat at **8108 8169**.